

DISTRICT OF UCLUELET
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Thursday, March 22, 2018 at 1:00 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Oliwa, Mole, and Noel
 Staff: Mark Boysen, Chief Administrative Officer
 Carolyn Bidwell, Chief Financial Officer
 Marlene Lagoa, Deputy Municipal Clerk

Regrets:

1. CALL TO ORDER

1.1 Mayor St. Jacques called the meeting to order at 1:08 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuułu?ił?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

3.1 There were no additions to the agenda.

4. APPROVAL OF AGENDA

4.1 Mayor St. Jacques noted that the purpose of the meeting was to provide final direction to staff on the Five Year Financial Plan.

5. PUBLIC INPUT

5.1 There were no members of the public who wished to speak.

6. REPORTS

6.1 Five Year Financial Plan Review

Property Assessments

- Mayor St. Jacques provided an update on the status of property assessment appeals that were submitted to BC Assessment.
- Thirty-two appeals were received but only one was approved by BC Assessment for 2018.

Harbour Authority

- CAO Mark Boysen reported that staff met with the District's new

contact with the Department of Fisheries (DFO).

- Claire Salvador, DFO representative, will be assisting the District with updating the Harbour Master Plan.
- Ms. Salvador recommended that some funds be put away in reserves for future harbour projects; however, there is no prescribed amount.
- Ms. Salvador will attend the next Harbour Authority Meeting on May 15, 2018.

Five Year Financial Plan

- CFO Carolyn Bidwell provided an update on the five-year financial plan.
- The District is anticipating an additional \$124,000 in property tax revenue in 2018. This will put the municipality in a slight surplus position.
- Staff recommends at least a 2% cost of living increase and the option of contributing funds to reserves.

Tax Rates

- Council members discussed property tax rate options for 2018 and whether to change the rate paid by residential and commercial properties.
- Mayor St. Jacques requested that information on the other taxing authorities be presented at the public house. CAO Mark Boysen noted that staff will not have budget numbers for all regional services by the date of the open house.

2017-001

It was moved by Councillor Noel and seconded by Councillor McEwen
THAT Council direct Staff to prepare a public budget presentation showing a 4% increase to property taxes.

CARRIED.

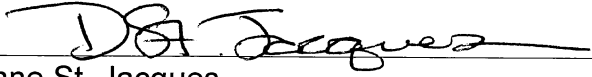
7. QUESTION PERIOD

7.1 There were no members of the public who wished to speak.

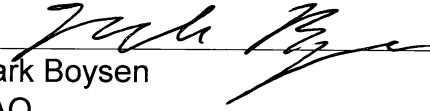
8. ADJOURNMENT

8.1 Mayor St. Jacques adjourned the meeting at 1:55 PM.

CERTIFIED CORRECT: Minutes of the Special Council Meeting held on Thursday, March 22, 2018 at 1:00 pm in the George Fraser Room, Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Mark Boysen
CAO